

Memo

**State of Kansas
Eighth Judicial District
MORRIS COUNTY DISTRICT COURT**

To: Limited Civil Attorneys
From: Kathleen Rohloff, Clerk of District Court
cc: Margaret F White, District Magistrate Judge
Date: 10/7/2016
Re: 2017 Limited Civil Schedule and Procedure

The following dates have been designated for answer dates, aids in executions and citations to show cause for Limited Civil Cases in Morris County. **All answer dates, aids in execution and citations shall be set at 9:00 AM **Fill in your own dates & time on summons**. The court will set the dates for pretrials on a regular scheduled court date.**

January 12 and 26

July 13 and 27

February 9 and 23

August 10 and 24

March 9 and 23

September 14 and 28

April 13 and 27

October 12 and 26

May 11 and 25

November 9 and 30

June 8 and 22

December 14 and 28

The judge requires plaintiff or plaintiff's attorney be present for all hearings excluding answer hearings.

Upon filing limited cases in Morris County, you must have verification or supporting document attached to the petition. Please see that these are filed with the court. If the court does not have the supporting documents with the cases being filed, it may cause the claim to be dismissed.

All Journal Entries of Judgment in Limited Civil cases shall contain the following language, which shall appear in the first paragraph of the Journal Entry:

"Plaintiff's attorney hereby certifies that the file in the above-captioned case reflects that each defendant against whom judgment is entered has been properly served with summons or process herein and that this Court has jurisdiction to enter the judgment requested."

Attorney fees allowed will be a maximum of \$200.00 on a confession of judgment or default judgment, and \$100 if the attorney never appears (exceptions can be made if the attorney can show special circumstance). No bench warrants for failure to appear will be signed if the attorney does not appear.